

## Professional Development Session/Day Funding Application

I would like to apply for funding on behalf of the regional group for the next PD Day to be held in our region. I believe it meets all the guidelines of the NZANLP PD Days.

<b>Region or Centre Group Name :</b>	
<b>Your Name &amp; Contact details:</b>	
<b>To be held at : City, Venue, Date, Time :</b>	
<b>PD Total Hours of Day or Session :</b>	

### Funding Details

<b>Venue Cost :</b>	
<b>Refreshment Costs/Total or Per Person :</b>	
<b>Thank you Gift &amp; Card Cost :</b> (Can be petrol voucher in lieu)	
<b>Other costs : (please list and explain)</b>	
<ul style="list-style-type: none"> <li>• Number of Members expected (including you)? _____</li> <li>• Number of Non-members expected? _____</li> <li>• What will you charge members? \$ _____</li> <li>• What will you charge non-members? \$ _____</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Presenter(s) Names &amp; NLP Training Level</b> e.g. MPrac, Trainer etc.</li> <li>• <b>The <u>topic</u> they will present on:</b></li> </ul>	
<b>Amount you request funding for :</b>	\$ _____

#### Conditions.

- This PD Day/session must meet the PD Day guidelines set by NZANLP. Click [here](#) for guidelines
- We do not fund Trainer courses or promos. **Presenters** must be M.Prac or better.
- You will need to keep all receipts - and post to NZANLP **Treasurer** after the event - We will require them for accounting purposes. **W. Maclarn, 7 Weka Street, Frankton Village, Hamilton 3204**
- You will need to give a **Certificate or sign the PD Form of each NZANLP attendee.**
- We would also like to have an **article** about this PD Session presented by email to the Committee to print on the website and the next newsletter.
- We will notify you within 3 days about this application.

Thank you.

**NZANLP Committee (Nov 2011)**